

Appendix C: Eligibility checklist application

- The consortium must consist of at least one research organization and one for-profit enterprise.
- The main applicant is an SME located in the Netherlands.
- The project meets the requirement for the maximum project duration (24 months).
- The project starting date is in between 1 January 2026 and 1 May 2026.
- The chamber of commerce number or equivalent is listed for all consortium partners.
- Effective collaboration takes place. This means, for example, that the project is realized at joint cost and risk.
- The project consists of industrial research (TRL4-6).
- All consortium partners should make an *in kind* contribution. This means that all consortium partners should at least incur payroll costs and make an *in kind* contribution.
- The SME must incur at least one FTE (=1650 hours) per project year as payroll cost (thus 3300 hours for the full 2 years).
- Research organizations may finance a maximum of 70% of their *in kind* costs (e.g. man hours, consumables and the use of equipment etc.) with PPP-subsidy.
- Dutch SMEs may finance a maximum of 60% of their *in kind* costs (e.g. man hours, consumables and the use of equipment etc.) with PPP-subsidy.
- The enterprise(s) must contribute at least 15% of the total project costs.
- The research organization(s) must contribute at least 10% of the total project costs.
- All parties, with the exception of the main applicant, must submit a letter of commitment using the template provided by Health-Holland; a letter of intent is not sufficient.
- The consortium must submit an (unsigned) draft consortium agreement using the mandatory Health-Holland template; a blank format is not sufficient.
- The budgeted costs are directly related to the R&D activities, and do not include non-eligible costs, for example: bench fee costs, travel within the Netherlands, supporting/project management tasks that are not directly related to the project's R&D activities.
- All questions on the application form are answered.
- The right versions of the application form, budget form, video-pitch, letter(s) of commitment and consortium agreement specific to **round 2 of the SME Call 2025** have been used.